Nouryon **SAP Ariba**

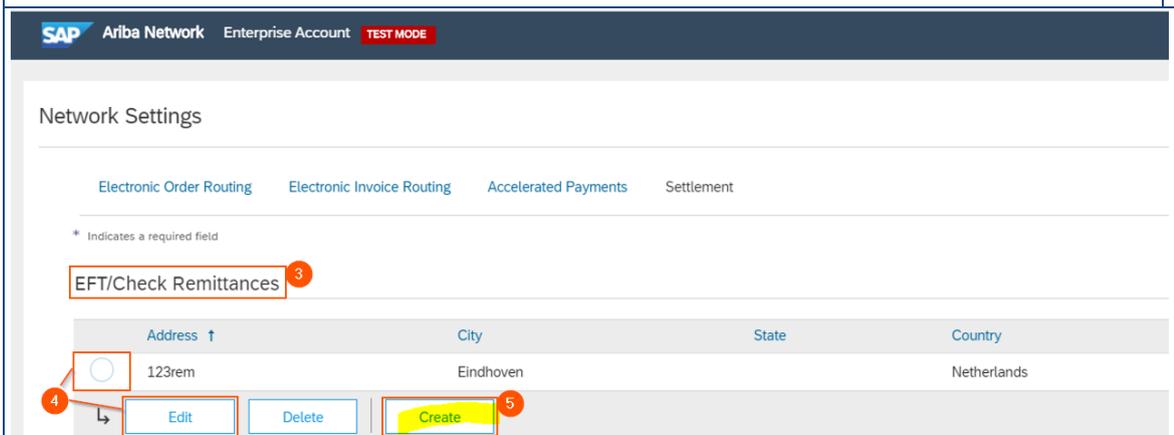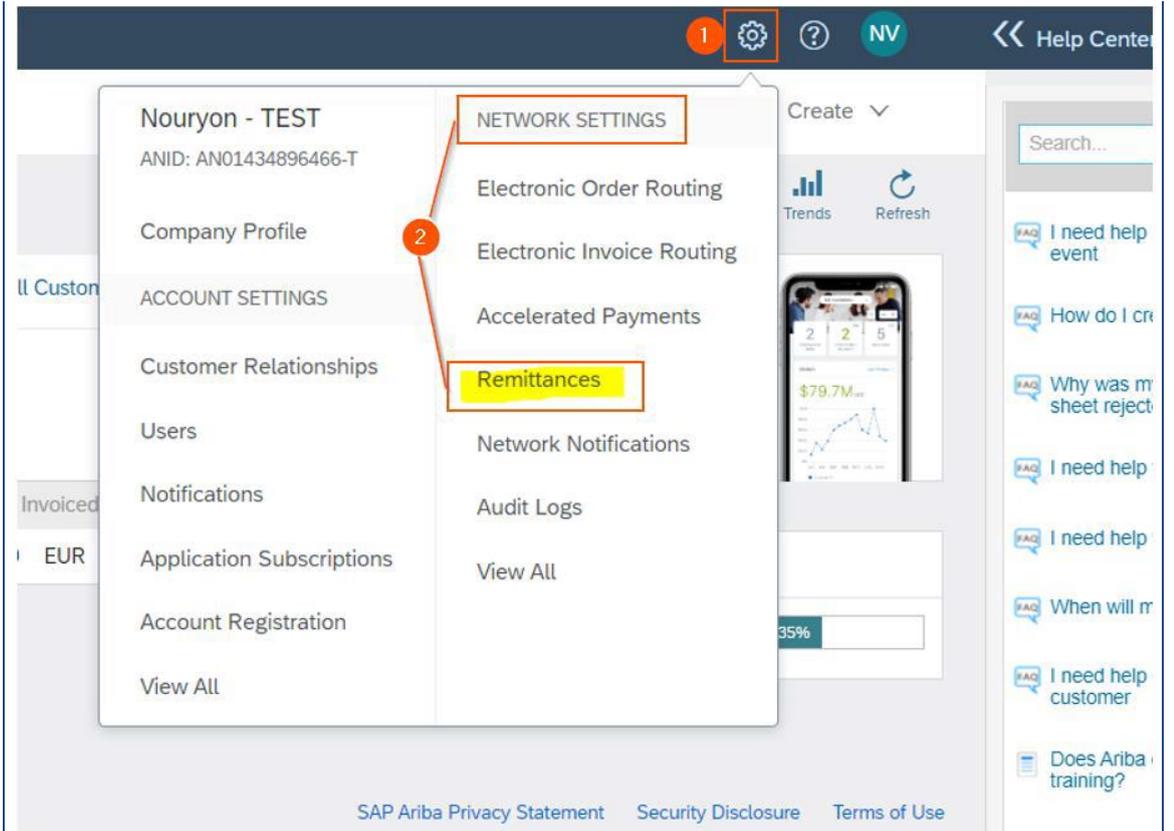| Quick Reference Card (QRC) Ariba	Datum	Versie	Doc.code
	April, 2020	2	QRC_Suppliers_1.8

Need help?
Please visit our Nouryon Ariba page: LINK

How to include the IBAN value on your Electronic invoices (PO flip / SES flip)

Including IBAN value in the main settings of your Ariba Network account

1 Click on the 'Settings' icon

2 Under 'Network Settings' go to 'Remittances'

3 Go to the section 'EFT/Check Remittances'

4 If there is already an address, tick the box and click 'Edit' to check if the IBAN information is already in place

5 If there is no address yet, click on 'Create' to

add a new remittance address	

6 Complete details of the Remittance location

Remittance Address

Address 1:*	
Address 2:	
Address 3:	
City:*	
State:*	Alabama [US-AL] ⌄
Zip:*	
Country:*	United States [USA] ⌄
Contact:	Select contact ⌄

☐ Make this address default

☐ Factoring Service ⓘ

7 Provide a 'Remittance ID' for the address you just created. You can use a name of your choice to identify this address. **A clear ID is especially important in case you have multiple locations, and you need to be able to differentiate between them during invoice creation.**

Remittance ID Assignment

Customer ↑	Remittance ID
Nouryon - TEST	

☐ Include Bank Account Information in invoices.

8 Tick the box 'Include Bank Account Information in invoices.'

9 Go to the 'Payment Methods' section

Payment Methods

10 Select 'Wire' from the drop down list for Preferred Payment Method

Preferred Payment Method: Wire ⌄

11 Go to the 'Wire Transfer' section

12 Provide the data of your bank account that needs to receive the payments from Nouryon

13 Save the data and **Repeat the steps as of step 5 in case you need to add multiple addresses**

WIRE TRANSFER 11

Beneficiary Bank

Account Name:	
Account #:	
Confirm Account #:	
Account Type:	Checking
SWIFT Code ∨ :	
Confirm SWIFT Code:	
IBAN:	
Bank Name:	
Branch Name:	
Address 1:*	
Address 2:	
Address 3:	
City:*	
State:*	Alabama [US-AL]
Zip:*	
Country:*	United States [USA]

	Country	Area	Number
Bank Phone:	USA 1		